



**We are a network of successful REALTORS® advancing women as business leaders in the industry and in the communities we serve.**

Governing Board Meeting Minutes, Friday, December 9, 2022, 2:00-3:30 pm, Traverse City Golf & Country Club

Chairman, Teri Miceli-Wolff, President

In Attendance: Colleen Mageau, Brandi Wolf, Bridget Carefoot, Aubrey Vandemark, Anna Courtade, Clover Roy, Renae Hansen, Kelly Price, Karly Wentzloff, Teri Miceli-Wolff, Kristin Hunt.

Call to order – Teri Miceli-Wolff 2:03

Approval of Minutes for November 17, 2022 Kristen 1<sup>st</sup>, Colleen 2<sup>nd</sup>

Approval of Minutes for Budget Meeting November 28, 2022 Aubrey 1<sup>st</sup>, Renae 2<sup>nd</sup>

Approval of Agenda, December 9, 2022 Colleen 1<sup>st</sup>, Aubrey 2<sup>nd</sup>

### **Reports from Officers, Chairs and Project Teams**

#### **President's Report:** Teri Miceli-Wolff

- Transition Workshop with the 2023 Board was very productive and a good time as well.
- Budget meeting 11/28/22-Budget approved for 2023 & changes to Standing Rules will go to the leadership team to go through changes in January 2023. Teri will put together a list of known changes and get it to the leadership committee.

The Elevate Conference event will be virtual, Teri passed around the conference flyer. Registration has not opened yet; it starts soon and deadline is Jan. 20<sup>th</sup>. There will also be a PMN course.

President Elect: Jennifer Gaston

- Update on January Event
- Not in attendance.

#### **Treasurer Report, Budget & Finance:** Kristin Hunt

- Current Budget We're currently overbudget for the year by \$9629.90. There is still money sitting in Paypal that will adjust over December. The holiday auction income will come in December. We still have an outstanding bill due to the speaker Kristen Smith, Cryptocurrency.

Comment: We went very over budget with travel for non-board members attending the NAR/WCR conference. We will have to watch that line item very closely. The non-board members paid their airfare, but WCR paid the conference and hotel.

- Brandi Wolf-Bookkeeping Program for 2023. She is looking into different bookkeeping programs that will be less expensive and more user friendly than QuickBooks. Her recommendation is to switch our local chapter from QuickBooks to MoneyMinder. Brandi will do more investigation on the accessibility of QuickBooks past records should we need them in the future. This decision will be tabled and added to the January board meeting to be discussed by the 2023 board.

Kristin recognized and gave kudos to the Holiday Party committee and all the work they have done to prepare the party and the holiday silent auction baskets.

#### **First Vice President:** Renae Hansen

- Renae purchased the thumb drive with all of the recorded sessions from the NAR NXT/WCR recent conference. Anyone interested may borrow it.

#### **Program Director:** Aubrey Vandemark

- Update on Marketing. Carly is ready to transition and take over her Marketing position in 2023.

Anna is working on creating a complete and detailed outline for her marketing team to work from. She has recruited 4 more volunteers for her committee.

#### **Membership Director: Chair:** Colleen Mageau- Clover is ready and excited to take over the Membership Director.

- Strategic Partners stand at 118 & Realtor® Member stands at 107 count.

#### **Committee Reports:**

**Past Presidents:** Bridget Carefoot: Fantastic job to this board! Kudos with the stressful last couple of years pulling our chapter back together and having a fantastic year.

**Candidate Review Team:** Chair: Erika Korndorfer. Not present

**Home Tour:** Chair: Karly Wentzloff. Rene Hills is interested in taking over the Home Tour. Karly is working with Rene to ensure she knows the time and responsibilities the position requires. Tour is off for the season and will resume Wed. Jan. 11<sup>th</sup>, 2023.

**Other Committees:**

**Update on Preferred Book Distribution:**

**Unfinished Business**

Switch from QuickBooks to Money Minder for the bookkeeping software.

**New Business:** Congratulation to our Kristin Hunt for receiving the Aspire North Affiliate Member of the Year!

**Adjourned: 2:49p**

Next Board Meeting: January 12, 2023, 9:30-11:00 The Hagerty Center

Minutes by First Vice President Renae Hansen